

**School District of Bayfield  
Notice of Board of Education Meeting  
Monday, May 12, 2014**

1. Call to Order: The regular school board meeting of the School District of Bayfield Board of Education was called to order by Board President Craig Hoopman on Monday, May 12, 2014, 6:03 p.m. at the Legendary Waters Resort and Casino.

2. Roll call of school board members: School Board members present were Liz Woodworth, Deb Knopf, Billie Jo Johnson, Theresa Gordon, Cindy Garrity, Rocky Tribovich and Craig Hoopman.

3. Pledge of Allegiance: The Pledge of allegiance was said.

4. Confirmation of Meeting Posting: Confirmation that tonight's meeting was posted at all designated locations.

5. Approval of the Agenda

**Motion by Billie Jo Johnson to approve agenda as presented, second by Theresa Gordon. Motion carried.**

6. Audience/Written: David Doering thanked the Board for their continued communication with the Bayfield Education Association.

7. Approval of School Board Minutes – April 21, 2014

**Motion by Rocky Tribovich to approve school board meeting minutes from April 21, 2014 Regular School Board Meeting as presented, second by Deb Knopf. Motion carried.**

8. Communications/Report: Academic Achievement & Rigor – Liz Woodworth and Scott Stralka

8.1 Board President & Members: Thank you card from School Nurse Susan Marincel for the plant.

8.1.1 Future Agenda Items: None

8.1.2 Finance Committee: Update

8.1.3 Policy Committee: Update

8.2 Reports

8.2.1 District Administrator Report

8.2.2 Recreation Center Report

8.2.3 Athletic Director Report

8.2.4 K-12 Principal Report

8.2.5 Student Representative Report

**Motion by a Rocky Tribovich to approve reports 8.2.2 through 8.2.4 as presented, second by Deb Knopf. Motion carried.**

9. Financial Accounting

9.1 Approval of Vouchers

**Motion by Billie Jo Johnson to approve voucher as presented totaling \$439,953.61, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Rocky Tribovich-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

10. General Business

## 10.1 UNFINISHED BUSINESS

### 10.1.1 2<sup>nd</sup> Reading of Policy 671.3 Exhibit 1 – Mileage Reimbursement

**Motion by Rocky Tribovich to approve 2<sup>nd</sup> reading of policy 671.3 Exhibit 1 – Mileage Reimbursement as presented, second by Deb Knopf. Motion carried.**

### 10.1.2 2<sup>nd</sup> Reading of Teacher Aide Position Description

**Motion by Cindy Garrity to approve 2<sup>nd</sup> reading of Teacher Aide Position Description as presented, second by Deb Knopf. Motion carried.**

### 10.1.3 Review of Board of Education Evaluation and Personal Self Evaluation

**Motion by Deb Knopf to receive and place on file the Board of Education Evaluation and Personal Self Evaluation as compiled and presented, second by Billie Jo Johnson. Motion carried.**

## 10.2 NEW BUSINESS

### 10.2.1 Consider Support Staff Notice of Employment

**Motion by Cindy Garrity to approve support staff Notice of Employment list as presented, second by Billie Jo Johnson. Motion carried.**

### 10.2.2 Consider Approval of C Tech Courses

**Motion by Deb Knopf to approve C Tech Courses as presented, second by Cindy Garrity. Motion carried.**

### 10.2.3 Consider Hiring Recommendations

**Motion by Deb Knopf to approve hiring recommendations Tracy Basina-Academic Resource Coordinator; Eric Iversen-M.S. Social Studies; Barb Rebak-Business Education; Nicholas Thull-M.S. Math; Amy Day-M.S. Science; and Cory Holzman-Crass-Special Education, second by Billie Jo Johnson. Motion carried.**

### 10.2.4 Consider Alternate Teacher Salary Table

**Motion by Rocky Tribovich to receive and place on file alternate teacher salary table as presented, second by Cindy Garrity. Motion carried. Liz Woodworth abstained.**

### 10.2.5 Consider Letter of Resignation

**Motion by Billie Jo Johnson to accept letter of resignation from Christine Mohr with regret and appreciation, second by Cindy Garrity. Motion carried.**

### 10.2.6 All-Conference Selection Procedure: Update given by Athletic Director Jeff Gordon. Number of audience members upset with the way this year's basketball all-conference selection was made.

**Motion by Cindy Garrity to receive and place on file all-conference selection procedure from Indianhead Conference Commissioner Kevin LaJoie as presented, second by Billie Jo Johnson. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Rocky Tribovich-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

10.2.7 Summer School Program Offering: Update given by Superintendent Aslyn. Programs offered will be similar to last year.

10.2.8 Consider 66.03 Agreement with School District of Washburn – School Psychologist

**Motion by Deb Knopf to approve 66.03 Agreement with School District of Washburn for School Psychologist services, second by Billie Jo Johnson. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Rocky Tribovich-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

10.2.9 Consider 2-year Cooperative Agreements with School District of Washburn for Girls Softball and Girls Soccer

**Motion by Billie Jo Johnson to approve 2-year cooperative agreement with School District of Washburn for Girls Softball and Girls Soccer, second by Liz Woodworth. Motion carried.**

10.2.10 Consider Approval of Audit Bid

**Motion by Deb Knopf to approve bid as presented from Eagle Audit & Accounting to perform the District's 2013-2014, 2014-2015 and 2015-2016 as presented, second by Billie Jo Johnson. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Rocky Tribovich-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

10.2.11 Consider 1<sup>st</sup> Reading of Revised Employee Handbook: A number of items discussed to possible include in the second reading.

**Motion by Liz Woodworth to approve 1<sup>st</sup> reading of Revised Employee Handbook, second by Billie Jo Johnson. Motion carried.**

10.2.12 Consider 1<sup>st</sup> Reading of Policy 545 Substitute Teacher Employment

**Motion by Liz Woodworth to approve 1<sup>st</sup> reading of policy 545 Substitute Teacher Employment, second by Rocky Tribovich. Motion carried.**

10.2.13 Consider 1<sup>st</sup> Reading of Policy 531.13 Middle School Athletic Activities Coordinator Job Description and Waive 2<sup>nd</sup> Reading

**Motion by Rocky Tribovich to approve 1<sup>st</sup> reading of policy 531.13 Middle School Athletic Activities Coordinator Job Description and waive 2<sup>nd</sup> reading, second by Deb Knopf. Motion carried.**

10.2.14 2014-2015 Budget Contingencies and Additional FTE's

**Motion by Billie Jo Johnson to approve 2014-2015 budget contingencies and additional FTE's to include full-time Spanish teacher, full-time Pupil Services Director and full-time Special Education Aide as proposed, second by Theresa Gordon. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Rocky Tribovich-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

**Motion by Rocky Tribovich to authorize Superintendent Aslyn to determine the best hiring procedure for filling vacancies as he deems appropriate, second by Craig Hoopman. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-No; Craig Hoopman-Yes; Rocky Tribovich-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

10.2.15 Bus Repairs Alternative: Discussion on the possibility of hiring Dunn Trucking to perform certain bus repairs. Consensus of Board to move forward in further exploring the possibility of contracting with Dunn Trucking.

10.2.16 Consider Parent Class Request

**Motion by Craig Hoopman to approve parent’s class request on a one-time basis as requested, second by Liz Woodworth. Motion carried.**

11. Adjourn to Executive Session in accordance with State Statutes 19.85

(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Winter Sports Coaching Evaluations, All-Conference Selection Procedure, Hiring Recommendation

(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, wherever competitive or bargaining reasons require a closed session: Negotiate Administrative Assistant Contract, BEA Negotiations

**Motion by Craig Hoopman to adjourn to executive session in accordance with Wisconsin Statute 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Winter Sports Coaching Evaluations, All-Conference Selection Procedure, Hiring Recommendation and (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, wherever competitive or bargaining reasons require a closed session: Negotiate Administrative Assistant Contract, BEA Negotiations, second by Rocky Tribovich. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Rocky Tribovich-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

12. Reconvene in open session to act on any items from executive session if necessary

**Motion by Rocky Tribovich to approve a two-year contract for Administrative Assistant Sheila Kelly with an annual salary of \$48,000.00, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Rocky Tribovich-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.**

**Motion by Rocky Tribovich to approve recommendation to hire Ron Borchers for the Instrumental Music position, second by Craig Hoopman. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Rocky Tribovich-Yes; Liz Woodworth-Yes; and Theresa Gordon-No. Motion carried.**

13. Adjournment:

**Motion by Rocky Tribovich to adjourn meeting at 8:47 p.m., second Craig Hoopman. Motion carried.**

Respectfully submitted,

Sheila Kelly  
Recording School Board Secretary

Approved: \_\_\_\_\_  
President

Approved: \_\_\_\_\_  
Clerk