

**School District of Bayfield
Notice of Board of Education Meeting
Monday, June 13, 2011**

1. Call to Order: The regular school board meeting of the School District of Bayfield Board of Education was called to order by Board President Craig Hoopman on Monday, June 13, 2011, 6:00 p.m., in the school library.

2. Roll call of school board members: School Board members present were Deb Knopf, Craig Hoopman, Cindy Garrity, Billie Jo Johnson, and Jennifer Leask.

Absent & Excused: Brian Goodwin and Jackie Merila

3. Pledge of Allegiance: The Pledge of allegiance was said.

Brian Goodwin arrived at 6:02 p.m.

4. Confirmation of Meeting Posting: Sheila Kelly confirmed postings.

5. Approval of the Agenda

Motion by Deb Knopf to approve agenda as presented, second by Jennifer Leask. Motion carried.

6. Audience/Written:

District Improvement Plan Presentation: Review of District Improvement Plan for middle school and high school presented by Missy Eid and Leo Filipczak. Elementary plan reviewed by K-5 Principal Sheila Everhart.

Dave Doering introduced himself as the new Bayfield Education Association President.

Board watched a recording of Old McDonald 3rd Grade Play.

7. Approval of School Board Minutes – May 9, May 11, May 13, and May 24, 2011.

Motion by Deb Knopf to approve board meeting minutes from May 9, 2011 as presented, second by Brian Goodwin. Motion carried.

Motion by Brian Goodwin to approve board meeting minutes from May 11, 2011 as presented, second by Deb Knopf. Motion carried

Motion by Brian Goodwin to approve board meeting minutes from May 13, 2011 as presented, second by Jennifer Leask.

Motion by Brian Goodwin to rescind his motion to approve board meeting minutes from May 13, 2011, Jennifer Leask rescinded her second.

Motion by Brian Goodwin to table approval of May 13, 2011 board meeting minutes as presented, second by Jennifer Leask. Motion carried.

Motion by Deb Knopf to approve board meeting minutes from May 24, 2011 as presented, second by Billie Jo Johnson. Motion carried

8. Communications/Report:

8.1 Board President & Members: Board President Craig Hoopman read thank you cards from Julie Nelson and Lori Heckman.

WASB Representative Dr. Dennis Richards – Superintendent Search: Reviewed search process.

8.2 Reports:

- 8.2.1 District Administrator
- 8.2.2 Athletic Director Report
- 8.2.3 K-5 Principal Report
- 8.2.4 6-12 Principal Report
- 8.2.5 Director of Pupil Services
- 8.2.6 Recreation Center Report
- 8.2.7 Supervisor of Buildings & Grounds Report – Architect would like to meet with the Buildings & Grounds Committee to discuss Tech Ed building plan. Steve Dunn will arrange this meeting.

Motion by Brian Goodwin to receive and place on file reports 8.2.1 through 8.2.7 as presented, second by Billie Jo Johnson. Motion carried.

9. Financial Accounting

9.1 Approval of Vouchers

Motion by Deb Knopf to approve voucher numbers 56806 thru 57009 and check numbers 101100015 thru 101100016 as presented totaling \$530,395.90, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.

10. General Business

10.1 NEW BUSINESS

- 10.1.1 Consider Approval of Administrative Contract Renewal for Grants & Activity Coordinator

Motion by Deb Knopf to approve a one year contract for Linda Weber, Grants & Activity Coordinator as presented, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.

- 10.1.2 Consider Approval of Technology Coordinator Recommendation and Contract – page three correction

Motion by Brian Goodwin to approve a one year contract for Chris Plansky, Technology Coordinator - \$48,000.00 annually, second by Jennifer Leask. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.

- 10.1.3 Consider Letters of Retirement from June Bavlnka and Ron Peckham

Motion by Cindy Garrity to approve letter of retirement from June Bavlnka and Ron Peckham with regret, second by Jennifer Leask. Motion carried.

- 10.1.4 Consider Approval of CESA #12 Shared Services Addendum (digital Media Consortium and Fiscal Services)

Motion by Brian Goodwin to approve CESA #12 Shared Services Addendum for digital Media Consortium and Fiscal Services as presented, second by Deb Knopf. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.

10.1.5 Consider 66.03 Agreement with Washburn for Occupational Therapist Services

Motion by Deb Knopf to approve 66.03 agreement with Washburn for Occupational Therapist Services as presented, second by Billie Jo Johnson. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.

10.1.6 Consider Cross Country, Color Guard, Drama, Middle School Class Advisors & Middle School Student Council

Motion by Deb Knopf to approve continuing cross country, color guard, drama, middle school class advisors and middle school student council, second by Jennifer Leask. Motion carried.

10.1.7 Consider Approval of Resolution to Refinance Bonds: Review by Kevin Mullen
Needs three years of audits.

Motion by Brian Goodwin to direct Hutchinson, Shockey, Erley & Co. to proceed with an advanced refinancing of the callable maturities of the Bayfield Community School District's \$2,260,000 General Obligation Refunding Bonds, dated April 1, 2002, in order to realize net present value debt service savings equal to at least 3.00% of the refunded principal, second by Deb Knopf. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.

10.1.8 Consider Approval of Actuarial Study

Motion by Deb Knopf to approve Actuarial Study, second by Brian Goodwin. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.

10.1.9 Consider Compensation Package for Non-Affiliated Staff

Motion by Deb Knopf to approve a 1% increase in salary for non-affiliated staff beginning July 1, 2011, second by Cindy Garrity. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.

10.1.10 Consider Revised Finance Manager Job Description

Motion by Jennifer Leask to approve revised Finance Manager Position Description as presented, second by Cindy Garrity. Motion carried.

10.1.11 Consider Approval of WASB to Perform Superintendent Search

Motion by Deb Knopf to contract with WASB to perform Superintendent Search in the amount of \$6,000.00, second by Billie Jo Johnson. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.

10.1.12 Consider Cross Country Coach Recommendation – Mark Dooley

Motion by Jennifer Leask to approve Mark Dooley for the Cross Country Coach position, second by Billie Jo Johnson. Motion carried.

10.1.13 Consider Head Soccer Coach Recommendation – Mark O'Neill

Motion by Cindy Garrity to approve Mark O'Neill for the Head Soccer Coach position, second by Jennifer Leask. Motion carried.

10.1.14 Consider Head Volleyball Coach Recommendation – Ali Nyara

Motion by Jennifer Leask to approve Ali Nyara for the Head Volleyball Coach position, second by Cindy Garrity. Motion carried.

10.1.15 Consider Letter of Resignation – Mary Meierotto

Motion by Cindy Garrity to accept letter of resignation from Mary Meierotto, second by Deb Knopf. Motion carried.

- 11. Adjourn to Executive Session in accordance with Wisconsin Statute 19.85
 - (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Consider Compensation Recommendation for School Board Secretary

Motion by Billie Jo Johnson adjourn to executive session in accordance with Wisconsin Statute 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Consider Compensation Recommendation for School Board Secretary, second by Jennifer Leask. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.

- 12. Reconvene in open session to act on any items from executive session if necessary.

Motion by Brian Goodwin to approve a monthly stipend for Recording School Board Secretary in the amount of \$500.00 per month, second by Deb Knopf. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Yes; Craig Hoopman-Yes; Jennifer Leask-Yes; Jackie Merila-Absent; and Brian Goodwin-Yes. Motion carried.

- 13. Adjournment

Motion to adjourn meeting. Motion carried.

Respectfully submitted,

Sheila Kelly
Recording School Board Secretary

Approved: _____
President

Approved: _____
Clerk