

**School District of Bayfield
Notice of Board of Education Meeting
Monday, July 22, 2013**

1. Call to Order: The regular school board meeting of the School District of Bayfield Board of Education was called to order by Board President Craig Hoopman on Monday, July 22, 2013, 6:00 p.m. in the school library.

2. Roll call of school board members: School Board members present were Deb Knopf, Billie Jo Johnson, Liz Woodworth, Jennifer Leask, Theresa Gordon and Craig Hoopman.

Absent and Excused: Cindy Garrity

3. Pledge of Allegiance: The Pledge of allegiance was said.

4. Confirmation of Meeting Posting: Confirmation that tonight's meeting was posted at all designated locations.

5. Approval of the Agenda

Motion by Billie Jo Johnson to approve agenda as presented, second by Deb Knopf. Motion carried.

6. Audience/Written: BEA President Dave Doering introduced himself and read letter of concern from BEA members, thank you card from Pat Farrell for rocking chair, and thank you card from the family of Merlin Allen thanking the district for the use of the school and the beautiful plant.

7. Approval of School Board Minutes – June 10 and June 18, 2013

Motion by Deb Knopf to approve board meeting minutes from June 10, 2013 as presented, second by Theresa Gordon. Motion carried.

Motion by Jennifer Leask to approve board meeting minutes from June 18, 2013 as presented with correction, second by Theresa Gordon. Motion carried.

8. Communications/Report:

8.1 Board President & Members:

8.1.1 Future Agenda Items: None

8.1.2 Finance Committee: None

8.1.3 Policy Committee: Reviewed for 1st reading consideration of policies 232 Dean of Students Position Description, 243 Food and Nutrition Manager Position Description, 411 Equal Education Opportunities, 454.2 Allergy Management, 460 Students Awards & Scholarships, 460 Rule Guidelines for Selecting Academic Excellence Higher Education Scholarship, 523 District Wellness, 720 Safety Program, 720 Rule Safety Program Guidelines, 875 Facility Use. Consensus of board to approve for 1st reading.

9. Financial Accounting

9.1 Approval of Vouchers

Motion by Billie Jo Johnson to approve voucher numbers 60879 thru 61098 as presented totaling \$401,253.44, second by Deb Knopf. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Absent; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.

10. General Business

10.1 UNFINISHED BUSINESS

10.1.1 Consider 2nd Reading of Revised Employee Handbook

Motion by Jennifer Leask to approve 2nd reading of revised Employee Handbook as presented, second by Billie Jo Johnson. Motion failed.

Motion by Deb Knopf to approve 2nd reading of revised Employee Handbook as presented with recommended changes, second by Liz Woodworth. Motion carried.

10.1.2 Consider 2nd Reading of Revised Middle School/High School Student Handbook

Motion by Deb Knopf to approve 2nd reading of revised Middle School/High School Student Handbook as presented, second by Liz Woodworth. Motion carried

10.1.3 Consider 2nd Reading of Revised Elementary School Student Handbook

Motion by Deb Knopf to approve 2nd reading of revised Elementary School Student Handbook as presented, second by Billie Jo Johnson. Motion carried

10.2 NEW BUSINESS

10.2.1 Consider 2013-2014 Spanish II & III Schedule: Discussion. The possibility of offering Spanish III virtually was discussed.

10.2.2 Consider Appointing Committee Members to Elder Council: Consensus of board to table until November meeting

10.2.3 Consider Proposal for Replacement of Telephone System

Motion by Craig Hoopman to award bid as presented from Century Link in the amount of \$37,493 for the replacement of the district's telephone system, second by Deb Knopf. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Absent; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Yes; and Theresa Gordon-Yes. Motion carried.

Theresa Gordon and Liz Woodworth left at 6:53 p.m.

10.2.4 Consider Proposal for Wireless System

Motion by Jennifer Leask to award bid as presented from CDW in the amount of \$20,520 for the replacement of the district's wireless system, second by Billie Jo Johnson. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Absent; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Absent; and Theresa Gordon-Absent. Motion carried.

10.2.5 Consider Administrative Contract

Motion by Jennifer Leask to table administrative contract for Jeff Gordon beginning July 1, 2013 through June 30, 2015, second by Billie Jo Johnson. Motion carried.

10.2.6 Consider Letter of Resignation

Motion by Billie Jo Johnson to accept letter of resignation from Terah Cleveland as presented, second by Jennifer Leask. Motion carried.

Motion by Jennifer Leask to adjourn meeting and reconvene following the Annual Meeting, second by Billie Jo Johnson. Motion carried.

Meeting was called back to order by Board President Craig Hoopman at 7:34 p.m.

11. Adjourn to Executive Session in accordance with State Statutes 19.85

(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:

Request for Compensation Increase from Administrative Staff Member

Employee Probation Extension

Motion by Deb Knopf to adjourn to Executive Session at 7:35 p.m. in accordance with State Statutes 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Request for Compensation Increase from Administrative Staff Member and Employee Probation Extension, second by Jennifer Leask. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Absent; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Absent; and Theresa Gordon-Absent. Motion carried.

12. Reconvene in open session to act on any items from executive session if necessary

Motion by Jennifer Leask to issue Dean of Students Jeff Gordon a two-year contract beginning July 1, 2013 – June 30, 2015. Mr. Gordon’s job duties and compensation will be determined at a later date, second by Deb Knopf. Roll Call Vote: Billie Jo Johnson-Yes; Deb Knopf-Yes; Cindy Garrity-Absent; Craig Hoopman-Yes; Jennifer Leask-Yes; Liz Woodworth-Absent; and Theresa Gordon-Absent. Motion carried.

13. Adjournment

Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Sheila Kelly
Recording School Board Secretary

Approved: _____
President

Approved: _____
Clerk