

SCHOOL DISTRICT OF BAYFIELD

Staff Acceptable Use Agreement For Network Resources

The use of the School District of Bayfield network resources is a privilege; users are responsible for their behavior while online. It is expected that the School District of Bayfield staff will conduct their Network activities under the following guidelines:

1. All use of District resources to access the Internet must be in support of and consistent with the educational objectives of the School District of Bayfield.
2. Transmitting any material in violation of any U.S., state regulation or school board policy is prohibited. This includes, but is not limited to, copyrighted material and threatening or obscene material.
3. Hate mail, harassment, discriminatory remarks and other antisocial behaviors are unacceptable in Internet communication.
4. Staff has a responsibility to respect the privacy and property of other users. Staff will not intentionally seek information about, obtain copies of, or modify, files, data, or passwords of other users.
5. Staff should not reveal any personal information, such as addresses, phone numbers, or photographs.
6. Using District network resources for commercial purposes is prohibited.
7. Staff should not expect that files stored on District resources will be private. District and network administrators may review files and communications to maintain system integrity and to ensure that the network is being used responsibly.
8. Intentionally accessing obscene materials unrelated to the charge of pursuing the educational objectives of the District is prohibited.
9. Non-District owned hardware or software may not be introduced into the system without approval from the District Technology Coordinator or building administrators. A written request must be submitted to state the purpose for use of the hardware or software and the duration.

Penalty for Violation of Acceptable Use Responsibilities

Failure to follow U.S., state regulation or District Policy may result in appropriate disciplinary action including possible loss of employment as governed by the provisions of the master contract. When applicable, law enforcement agencies may be notified and involved.

I have read and understand the Staff Acceptable Use Agreement for Network Resources and District policy regarding network resources.

Employee name (print)

Date

Employee Signature

CROSS REFERENCE: 361.1 Copyright
 385 Internet Safety and Acceptable Use
 385 Exhibit 4 Request to Use Personal Electronic Device

APPROVED: June 9, 2008