

SCHOOL DISTRICT OF BAYFIELD
SUBSTITUTE TEACHER EMPLOYMENT

Substitute teachers may be employed in the Bayfield School District for short or long-term periods of time in the absence of a regular contract teacher. A long-term substitute teacher assignment is defined as more than 20 consecutive work days in a specific assignment. A substitute teacher should be a person qualified and certified by the Wisconsin State Department of Public Instruction.

Rates of compensation for substitute teachers shall be established by the Board of Education.

In the event a long-term substitute teacher is hired, the first 10 days of employment will be compensated at the current rate established by the board. Beginning with the 11th day, the compensation will be based on the existing salary table.

In addition to the compensation listed above;

- Long-term substitute teachers serving in a specific assignment for at least 18 consecutive weeks but less than the full school year are eligible for five (5) sick leave days and one (1) personal leave day.
- Long-term substitute teachers serving in full year positions are eligible for health and dental insurance as well as ten (10) sick leave days and two (2) personal leave days.

The principal shall prepare a list of eligible substitute teachers. The principal or designee shall contact the substitutes.

Legal Ref: Section 120.12 (1) Wisconsin Statutes

Approved: February 8, 1999
Revised: November 11, 2013
Revised: June 9, 2014
Revised: June 8, 2015